

## **Minutes of the Wingate Town Council Meeting**

**Held September 10, 2024**

### **ROLL CALL**

The Wingate Town Council Meeting began at 6:00 p.m. Council Members Kyle Campbell, Andrew Lorenz, and Curt Hadley responded to a roll call. Maintenance Supervisor Jay Busse of Busse Excavating and Troy Elless of UMAC were present, as were Janet Alexander and Suzy Bass of Local Government Services.

Council President Kyle Campbell asked Janet Alexander to facilitate the meeting.

### **PUBLIC COMMENTS**

Janet Alexander asked if anyone from the community wished to speak on any matter not listed on the agenda.

Resident Jeff Griffin Wabash St. 216 Wabash had a complaint about the drinking water. Troy will meet with the resident this week.

### **APPROVAL OF MINUTES**

The meeting minutes from August 13, 2024, were presented for approval. Andrew Lorenz made a motion to approve, and Curt Hadley seconded it. The motion was put to a vote and carried.

### **DEPARTMENT REPORTS**

Park Improvement Committee: Joyce Stonecipher reported that she and Mark Fruits held a phone conference with Cory Whitesell of HWC to discuss the procurement process for constructing the new Pavilion. She outlined the requirements and reported those to the Board.

Janet Alexander explained that she had spoken with the Montgomery County Community Foundation Director Kelly Taylor about the proposed letter. Kelly provided several excellent suggestions for improvement, which Janet will incorporate into a new draft.

**Town Maintenance Supervisor** Jay Busse had no specific reports.

**Town Marshal** Jared Kirby was absent from this meeting. Janet Alexander provided the board with copies of the ABLE Radar Signage and Park Security Cameras quotes she received from Jared Kirby. Discussion concerning these items was tabled until the next regular meeting.

**UMAC** Troy Elless reported that he met with an inspector from IDEM who stated that since conditions at the plant had not improved and that the Town had not yet obtained funding for the planning grant, the inspector told Troy that he would be sending Wingate in for enforcement. Troy stated that if the inspector follows through, it would be good if the Town's application to OCRA for a planning grant is denied.

**Coal Creek Fire & Rescue** Chief Darren Forman reported that the Fire Rescue team had a busy month responding to nine (9) service calls in August. He said there were two calls for New Richmond, six for the Wingate area, and one in Waynetown. They have responded to ninety-one total calls this year.

### **Clerk-Treasurer - Financial Reports**

Janet Alexander presented the town's financial reports. The reconciled financial reports for August 2024, including the Fund Report, Appropriation Report, Bank Statement, and Bank Reconciliation, were presented, and reviewed. Kyle Campbell made a motion to approve, which Andrew Lorenz seconded. The motion was put to a vote and carried unanimously.

The Accounts Payable Docket for \$35,651.57, dated September 10, was presented to the board for approval. Andrew Lorenz made a motion to approve, which Kyle Campbell seconded. The motion was put to a vote and carried.

## **OLD BUSINESS**

### **Voluntary Annexation of Town Park**

Town Attorney Stu Weliever prepared a new Petition for Voluntary Annexation of the Town Park. The petition was presented to the Board, and a discussion was held. Curty Hadley made a motion to approve the petition. Kyle Campbell seconded his motion. The motion was put to a vote and carried.

### **ASTRA Insurance Renewal**

Astra Application and Cyber Security Insurance applications. Janet Alexander reported that she had made progress on the application for the Town's General Liability coverage renewal. She is working with Miranda Conrad, the Town's broker.

### **Water & Sewer Rate Studies**

Janet Alexander read the quotes aloud for the proposed rate study for the water and sewer utilities.

Vendor	Quote
Baker Tilly	\$10,000 per utility – total \$20,000.
Kleinpeter Financial Group:	\$3,500 per utility or \$6,000 for a concurrent study, with a payment option contingent on construction project financing.
Krohn & Associates:	\$4,500 per utility – total \$9,000.
London Witte Group (LGW):	Not to exceed \$6,250 for both utilities

The Board discussed the options presented. Andrew Lorenz motioned to select the London Witte Group to perform the study. Curt Hadley seconded the motion. The motion was put to a vote, and it carried.

### **ADA Transition Plan**

The resolution titled "A Resolution of The Town Council of The Town of Wingate, Indiana, Adopting the Americans with Disabilities Act (ADA) Transition Plan" was presented along with Title VI Assurances & Implementation for the council's consideration and approval. Ken Smith, P.E. of Municipal Civil Corporation, prepared the documents. A discussion was held. Curt Hadley motioned to approve the plan and the Title VI Assurances. Kyle Campbell seconded the motion. The motion passed unanimously.

### **American Legal Codification—Legal Review**

The documents provided by American Legal were discussed. The members do not like including the state traffic codes and other codes that the Town is not responsible for enforcing. The Board asked Janet to request an additional month's extension.

## **NEW BUSINESS**

### **PUBLIC HEARING – 2025 Budget**

Janet Alexander presented the proposed 2025 Town Budget. Copies of the budget forms were emailed to the members before this meeting. Janet Alexander announced that this was the Public Hearing for the proposed budget and asked if anyone from the public wished to comment. No one asked to speak, and the public hearing was closed. The adoption hearing for the 2025 budget is set to take place on October 15, 2025, at the regular town meeting.

## **OTHER BUSINESS**

Halloween – Trick or Treat Hours. A discussion was held. It was determined that the regular Wingate hours for Trick or Treat will be from 6:00 p.m. until 8:00 p.m. on Thursday, October 31st.

Website & IN. Gov Domain & Licensing Town of Wingate Website & IN.gov Domain & Licensing Janet Alexander reported that she is still working with IOT and SHI to coordinate the domain and licensing.

The selection of radar speed signage & park security cameras was tabled until the October 15<sup>th</sup> meeting.

Bank Building—The tax sale redemption deadline is October 1st. After that date, the town plans to notify the owner of record that the building is a hazard.

The Council discussed the next Town Clean-Up Day, which will be held on Saturday, October 5<sup>th</sup>. They decided to limit the collection of tires to ten car tires per household; no electronics or commercial tires will be accepted. The town will provide three dumpsters, which will be parked in the Fire Station lot. Shyanne Busse will prepare a notice to be posted around town and included in the September water bill.

## **PUBLIC COMMENTS**

Chief Forman asked the town council to include a notice in the September water bills reminding residents about the rules on open burning in Wingate. A discussion was held. Suzy will include a copy of the Town's Open Burning Ordinance with the bills.

## **ADJOURNMENT**

As there was no further business, a motion to adjourn at 7:27 P.M. was offered. The next regular meeting of the Town Council will be held at 6:00 p.m. on October 15th, 2024.

Respectfully submitted,

Kyle Campbell  
Council President  
Acting Clerk-Treasurer