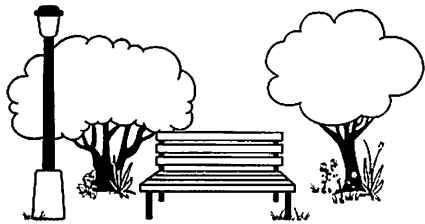
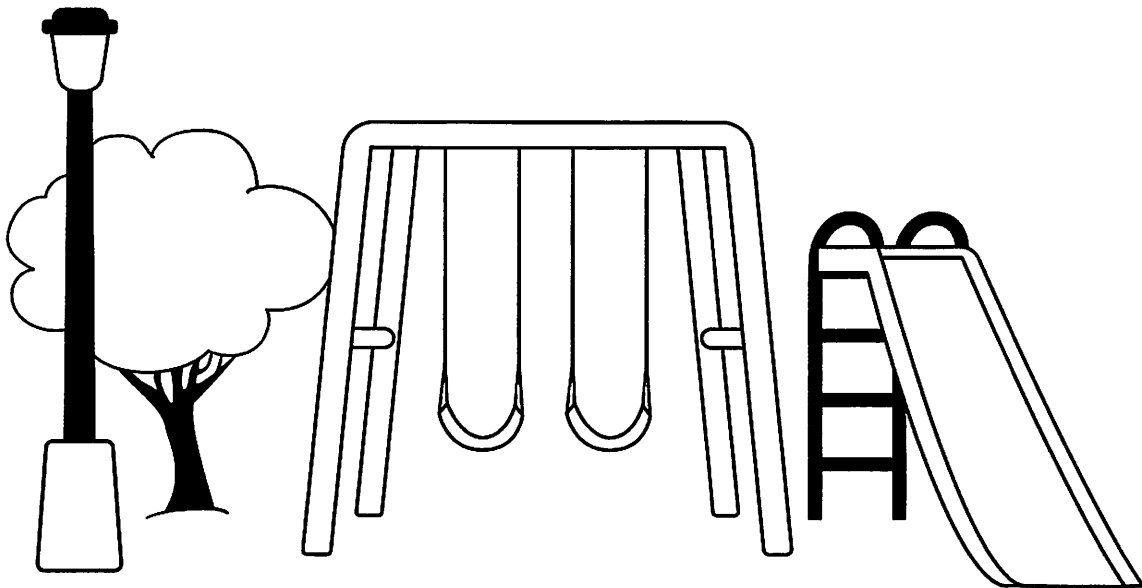


TOWN OF WINGATE



PARK FACILITY RESERVATIONS



TOWN OF WINGATE

102 N. Vine Street, PO Box 253,
Wingate, IN 47994 PH. 765-275-2407
townofwingate@tds.net

PARK SHELTER HOUSE AND GROUNDS USAGE

Dear Wingate Resident,

Thank you for your interest in renting the Town Park grounds. We are happy that you chose to use our facilities. The Town Council maintains the schedule of events for the use of the park, shelter house, & ball diamonds. Please call, Kathy Pipher at 765-401-4947 to make a reservation. Once it's determined that the facility is available, you will be asked to fill out the reservation form. The Town requires that any organization using the park facilities provide liability insurance for their event. The details are on the reservation form

Proof of insurance must be provided to the Town at least 15 days prior to the event. The application and Certificate of Insurance may be emailed to the town at townofwingate@tds.net or dropped in the Town Hall payment drop box.

Sincerely,

Kyle Campbell
Town Council President

TOWN OF WINGATE

102 N. Vine Street, PO Box 253,
Wingate, IN 47994 PH. 765-275-2407
townofwingate@tds.net

PARK SHELTER HOUSE AND GROUNDS USAGE AGREEMENT

(Please print below)

NAME / ORGANIZATION		ORGANIZER NAME
ADDRESS		CELL PHONE NUMBER
EMAIL ADDRESS		HOME PHONE NUMBER
FACILITIES REQUESTED		
PURPOSE OF THE EVENT		ESTIMATED ATTENDANCE
INSURANCE COMPANY NAME		PHONE NUMBER
DATE(S)	START TIME	END TIME

Proof of Event Insurance

Lessee will provide and maintain liability insurance listing the Town of Wingate as an additionally insured at least fifteen (15) days prior to the planned event. Said insurance will insure against all liability arising out of Lessee's use and occupancy of said premises for bodily injury to others in the amount of \$1,000,000.00 per occurrence / person and \$2,000,000.00 aggregate. Written proof of the existence of such insurance will be provided to Lessor in the form of a Certificate of Insurance.

Indemnification

The user agrees to hold the Town of Wingate , the Wingate Town Council, and any official, representative, agent or employee of the Town of Wingate harmless from any damage, injury, loss or claim arising from the use of the Park and facilities and further agrees to indemnify the Town for any losses, damages or claims arising from the use of the Park and facilities and to defend the Town as to any claim, demand, suit, cause of action in any court of law, administrative hearing or before any regulatory agency or the like arising from the use of the Park and facilities .

Pre Event Inspection and Post Event Clean Up: Responsibility of User:

The user acknowledges a pre event inspection and to have found the Park to be suitable and free from debris and defect. The user will also leave the Park and its facilities in a condition free from defect and free of debris, paper and garbage. All areas shall be cleaned and trash shall be removed at the conclusion of the event.

The undersigned does hereby enter into this Agreement with the Town of Wingate, an Indiana municipal corporation, Montgomery County, Indiana for the rental and use of the Town Park grounds and shelter house pursuant to the above referenced terms as contained herein:

All of which is agreed to this _____ day of _____, 20_____.

I have read, understand, and agree to abide by the terms of the above agreement.

By:_____ Date:_____
User – Lessee

By:_____ Date:_____
(TOWN Clerk/Treasurer and/or Town Council President)