

Minutes of the Wingate Town Council Meeting

Held July 9, 2024

e

ROLL CALL

The Wingate Town Council Meeting began at 6:00 p.m. Council Members Kyle Campbell, Curt Hadley, and Andrew Lorenz responded to roll call.

Maintenance Supervisor Jay Busse of Busse Excavating, Town Marshal Jared Kirby, and Troy Elless of UMAC were present. Janet Alexander and Suzy Bass of Local Government Services were also present

Council President Kyle Campbell asked Janet Alexander to facilitate the meeting.

PUBLIC COMMENTS

Janet Alexander asked if anyone from the community wished to speak on any matter not listed on the agenda. No one asked to speak.

APPROVAL OF MINUTES

The meeting minutes from June 11, 2024, and the June 29th Work Session Memorandum were presented for approval. Kyle Campbell motioned to approve the presented minutes and memorandum, and Andrew Lorenz seconded. The motion was put to a vote, and it was carried.

DEPARTMENT REPORTS

Town Maintenance Supervisor Jay Busse reported that he had completed removing and replacing the galvanized pipe behind Town Hall.

Town Marshal Jared Kirby reported that he responded to thirty-two (32) calls for service last month. He also said that violation notices could be forwarded to the Town Attorney, including the following properties: 105 N. McClure, 100 N. McClure, and 107 E. High Street. Andrew Lorenz motioned to forward the notices to the Town Attorney to begin enforcement proceedings, and Kyle Campbell seconded. The motion was put to a vote, and it was carried.

The Marshal stated that the speed trailer is back up on 204 N. Main Cross St. It is recording. He also said that he had obtained quotes for the speed trailer and for cameras at the park. These items are on the agenda under new business.

UMAC Water & Sewer Operations Report Troy Elless reported that the water tower waxing is done. He thanked Jay Busse for hauling the debris. Troy reported that the contractors stated that the water tower is in good structural condition. He also believes that since it has been cleaned, they may be able to reduce the amount of chlorine used

to treat the water. He also said that the next major service will take place in five years and the lining must be epoxy. Troy also mentioned that the new EPA rules concerning PPFs (forever chemicals) are in the works, and we can expect to hear more about the proposed rules in 2025.

Coal Creek Fire & Rescue Chief Darren Forman stated that the fire department received 11 calls for service in June. Eight of these calls were for EMS and 4 for fire runs. Seven calls were for Wingate addresses and 4 were New Richmond addresses. There have been seventy – two (72) total calls in 2024. He also reported that there was a wheat field fire to which several units responded, including Waynetown and Mellot

The Chief also reminded the Council about the coming Sweet Corn Festival and Tractor Show the weekend of August 3rd and 4th. He provided the Council with the application to reserve the park and the required certificate of insurance.

Park Advisory Board Mark Fruits reported that the Montgomery County Community Foundation has collected \$68,201.75 for the Park Improvement fund. A discussion was held regarding the planned 3-D diagram of the park, including the new pavilion to be constructed using the Readi 180 Grant. The Council Members suggested that the next meeting include a presentation of the 3D model. The members agreed to hold the regular meeting at the Town Hall from 6:00 p.m. and to move to the existing Pavilion at 7:00 for the Town meeting to discuss the plans for the new Pavilion. Notice to this effect will be posted.

Clerk Treasurer's Office Report Speaking on behalf of the Clerk Treasurer's Office, Janet Alexander stated that she and Suzy Bass have been collecting information requested by Mike Klienpeter for the proposed Water, Wastewater, and Stormwater Planning Grant.

She reminded the Board members and residents that they need letters addressing the issues the Town has experienced to support the application to OCRA.

She also stated that the Town received the June property tax distribution of \$51,621. The balance due of \$28,799 is expected in December. These funds were deposited into the General Fund.

Regarding the Town water wells, Janet stated that she spoke with the recorder's office, and they could not find any record of the lease or a land easement. A discussion was held. Andrew Lorenz made a motion to have Curt Hadley continue working with the landowner to find a solution. Kyle Campbell seconded the motion, and it carried.

FINANCIAL REPORTS

Janet Alexander presented the town's financial reports. The reconciled financial reports for May 2024, including the Fund Report, Appropriation Report, Bank Statement, and

Bank Reconciliation, were presented and reviewed. Curt Hadley made a motion to approve the reports as provided. Andrew Lorenz seconded the motion. The motion was put to a vote, and it was carried.

There were no utility adjustments.

The Accounts Payable Docket for \$25,016.28, dated July 9, 2024, was presented. Kyle Campbell made a motion to approve the claims as presented. Curt Hadley seconded the motion. The motion was put to a vote, and it was carried.

OLD BUSINESS

Approval of Crack Seal Project with Howard Companies Jay Busse presented the amended quote for \$22,592 from Howard Companies. The amended quote allows for the crack sealing to take place over two years. The agreement is for the company to seal half of the streets this year and the other half next year. Likewise, the project will be paid in two installments: \$10,671.00 this year and \$11,921.00 for the other half in 2025.

A discussion was held. It was proposed that the East Side of Town be completed this year and the West Side be completed next year. Curt Hadley motioned to approve these plans, and Kyle Campbell seconded the motion. The motion passed unanimously.

The Board also discussed allowing the application of a test strip of the liquid road seal product. They decided that the liquid road seal coat test strip would be sprayed on a section of South McClure Street near Keystone Co-Op close to the scales.

Electronic Speed Signage Quotes

Marshal Jared Kirby stated that he has collected several quotes for electronic speed signs. The cost ranges from \$3500 to \$6000. There is a wide variety of options to consider. A discussion was held. Jared gave Janet copies of the quotes. She will email copies to the Board members. The selection was tabled until the September meeting.

Voluntary Annexation of Town Park

Janet Alexander informed the Board that Stu Weliever is preparing a new petition for voluntary annexation. Kyle Campbell motioned to table the annexation. Andrew Lorenz seconded the motion. The motion was put to a vote, and it carried.

Park Fundraising - Playground Equipment

The Fundraising for the Park discussion was tabled until the August 13th meeting.

Codification—Review of Draft Code from American Legal A discussion was held. The Board members had met on Saturday, June 29th, to discuss the proposed codification. They found that the proposed document contains several traffic-related codes that are

repeats of the Indiana Code. The Board asked Janet Alexander to speak with Stu Weliever about including these in the Town's Code Book. Janet reported that American Legal has agreed to allow the Town until mid-September to complete the review and submit the requested changes.

NEW BUSINESS

Ordinance No. 2024-01 Town of Wingate Fair Housing & Ordinance No. 2024-02 Drug-Free Workplace

Janet Alexander presented two ordinances for consideration by the Town Council. The First item of business was the vote to consider both ordinances on the same day they were introduced. Kyle Campbell made a motion to consider. Andrew Lorenz seconded his motion. The motion was passed unanimously. The titles were read aloud. Janet asked if anyone from the public had any questions or comments regarding the proposed ordinances. Resident Mark Fruits asked a question about the Fair Housing Ordinance. There were no more questions. Curt Hadley moved to adopt Ordinance No. 2024-01, The Town of Wingate Fair Housing. Andrew Lorenz seconded the motion, which carried. Andrew Lorenz moved to adopt Ordinance No. 2024-02, The Town of Wingate Drug-Free Workplace. Kyle Campbell seconded the motion. The motion was put to a vote, and it carried.

Resolution 2024-7-9 Allowing Electronic Funds Transfer and Online Banking

Janet Alexander presented the resolution authorizing online banking and electronic funds transfer. She explained that since the COVID-19 pandemic, many of the town's invoices had been paid electronically, one example being Tipmont. Recently, she learned that a resolution authorizing these types of transactions was required. She also stated that Fountain Trust Bank has recently been encouraging online banking. This resolution would allow the Town to download bank statements and check balances online. Andrew Lorenz made a motion to approve the resolution. Kyle Campbell seconded the motion. The motion passed unanimously

OTHER BUSINESS

The following items of other businesses were discussed.

Town of Wingate Website & IN.gov Domain & Licensing Janet Alexander stated that the Town website is nearly complete. The last piece is the acquisition of In.gov email domains. Janet Alexander explained that the domain and emails cost \$65 per month, allowing the Town 10 email addresses. She stated that once she receives the domain information. She will forward it to the Website team. When that is complete Suzy will put the website information on the next water bill so that residents can subscribe to for alerts and notices.

Lift Station Survey and Chain-link Fencing Jay Busse reported that the lift stations are not located on Town owned property. Jay will speak to the owners about options to secure the lift stations.

Rate Study—Water & Wastewater Janet stated that she has requested quotes from Baker Tilly, Krohn & Associates, & London Witte group. She is still waiting to receive quotes for updated rate studies. This matter was tabled.

Park Security Cameras – Jared Kirby explained that he looked into cameras for the park and learned that for an area that large the cameras would need to be hard wired. A discussion was held. Curt Hadley stated that he knows someone who might have suggestions. Tabled

Kyle Campbell stated that he is working on obtaining quotes for **Town Hall upgrades**, including replacement exterior siding and interior upgrades. He estimates that the cost of the improvements will run about \$8,000. He also wants to increase the number of interior electrical outlets and remove the faux wood paneling.

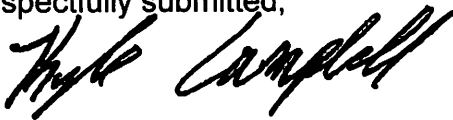
Public Comments

Richard Marshal, resident of 200 N. Vine Street, asked for a copy of his invoice for the damage done to the meter on his property. He was given a copy of the invoice from Busse Excavating.

ADJOURNMENT

As there was no further business, a motion to adjourn at 7:31 P.M. was offered. The next regular meeting of the Town Council is scheduled for 6:00 p.m. on August 13, 2024.

Respectfully submitted,



Kyle Campbell
Council President
Acting Clerk-Treasurer